

**WASHINGTON SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS**

**Regular Voting Meeting – Monday, June 16, 2025  
High School Media Center**

**6:30 pm**

**AGENDA**

**I. Call to Order by Board President**

**II. Roll Call**

**III. Pledge of Allegiance – Mission Statement – Audio/Video Recording Statement**

**Mission Statement**

Washington School District is committed to educating ALL students under the guidance of our dedicated staff members. We provide our learners with lifelong tools to navigate a course toward growth and advancement while collectively supporting and celebrating student, staff and community achievement.

**Audio/Video Recording Statement**

Portions of tonight's public Board meeting will be audio and/or video recorded in accordance with Policy No. 006.

**IV. Executive Session – (Statement if session was held prior to the start of meeting.)**

**V. Opportunity for Public Participation in Accordance with Policy No. 005**

In accordance with Washington School District Policy No. 005 entitled "Public Participation at Meetings", this public participation session shall not exceed 20 minutes. **Any individual resident may make comments not to exceed three minutes.** Any resident who wishes to address the Board should have submitted to the President of the Board or to the Board's Secretary a written statement including their name and address, the name of the group the speaker is representing, if any, and the general nature of the topic and comments to be made. Any resident who has not submitted a written request shall have the right to speak, time permitting by raising his or her hand so that they may be recognized. The resident should state their name, address and topic. The policy and complete procedures for its implementation are posted and copies are also available to the public.

**VI. Recognitions**

Retirement Recognitions

Mary Behrens	1996 to 2025
George Lammay	2022 to 2025
Sharon Thistlethwaite	2001 to 2025
Michael Maltony	2001 to 2025

School Administrator Award

Congratulations to Mr. Lammay on receiving the School Administrator Award from Teen Outreach

**VII. Special Presentation**

**VIII. Board Member Questions on the Agenda**

**IX. Adoption of Agenda**

Motion to approve the agenda as presented, revisions on items to be made at this time.

Motion\_\_\_\_\_ Second\_\_\_\_\_

**X. Approval of Minutes**

Motion to approve the minutes of the May 12, 2025 voting meeting, as presented. *(All minutes are uploaded on OneDrive in the "Board Minutes" folder.)*

Motion \_\_\_\_\_ Second \_\_\_\_\_

**XI. Treasurer’s Report**

Motion to accept the May 31, 2025 Treasurer’s Report, as presented. *(Uploaded on OneDrive)*

Motion \_\_\_\_\_ Second \_\_\_\_\_

**XII. Recommendations of the Administration**

A. Personnel

The superintendent recommends approval of the following:

1. Retirement of **George Lammay**, superintendent, after 3½ years of service in the district, effective August 15, 2025.
2. Retirement of **Mary Behrens**, full-time paraprofessional, after 29½ years of service in the district, retroactive to June 6, 2025.
3. Retirement of **Sharon Thistlethwaite**, elementary teacher, after 24½ years of service in the district, retroactive to June 6, 2025.
4. Retirement of **Michael Maltony**, elementary teacher, after 24 years of service in the district, retroactive to June 6, 2026.
5. Resignation of **Rebecca Myers-Matson**, elementary special education teacher, after 5 years of service in the district, retroactive to June 6, 2025.
6. Resignation of **Angel Bryant**, part-time cafeteria worker, after 1 year of service in the district, retroactive to June 5, 2025.
7. Appointment of **Mercedes Conner** as a secondary math teacher, Master’s degree, Step 3, \$50,685, effective August 14, 2025.
8. Appointment of **Morgan McMurdy** as an elementary teacher, Bachelor’s degree, Step 1, \$48,885, effective August 14, 2025.
9. Appointment of **Spencer Gagean** as a full-time custodian, 260 days a year, 8 hours a day, contractual rate, effective June 17, 2025.
10. Approval of **Georgia Ullom** and **Virginia Williams**, foodservice workers, to work as summer substitute custodians, at a rate of \$15 per hour.
11. Employment agreement with confidential secretaries for 2025-2030. *(Uploaded on OneDrive)*

Motion \_\_\_\_\_ Second \_\_\_\_\_

12. Three-year agreement for the employment of **George Kostelnik** as Custodial and Maintenance Supervisor, at a salary of \$60,000, effective July 1, 2025 through June 30, 2028.

Motion \_\_\_\_\_ Second \_\_\_\_\_

13. Five-year agreement for the employment of **Von Lacock** as School Police Officer at the elementary school, at a salary of \$55,000 effective July 1, 2025 to June 30, 2030.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**B. Athletics**

The superintendent recommends approval of the following:

1. Resignation of **Joyce Eisiminger** as Assistant Volleyball Coach, retroactive to June 5, 2025.
2. Appointment of **Travis Anderson** as the Boys Basketball Head Coach, Step 7-9, Stipend \$8,724, retroactive to May 12, 2025.
3. Appointment of **Marvin Mills** as Boys Assistant Basketball Coach, Step 4-6, Stipend \$5,623.
4. The following 2027 Spring Head Coaches:

<u>Baseball</u>		
John Digon	Head Coach	\$6,383
<u>Softball</u>		
Mike McCort	Head Coach	\$5,551
<u>Track Coordinator</u>		
Teresa Booker	Head Coach	\$10,107

5. The following 2026 Fall Assistant and Volunteer Coaches:

<u>Football</u>		
Mike Bosnic, Sr.	First Assistant	\$7,631
Rich Barnes	Varsity Assistant	\$6,659
John Digon	Varsity Assistant	\$6,659
Lance Vallee	Varsity Assistant	\$6,659
Ron Todd	7 <sup>th</sup> & 8 <sup>th</sup> Grade Coach	\$6,867
Zyan Wallace	7 <sup>th</sup> & 8 <sup>th</sup> Grade Assistant	\$5,067
George Walz	7 <sup>th</sup> & 8 <sup>th</sup> Grade Assistant	\$6,314
Isaiah Robinson	7 <sup>th</sup> & 8 <sup>th</sup> Grade Assistant	\$4,658
Phil Amaismeier	Volunteer	
Jon Weber	Volunteer	
<u>Volleyball</u>		
Gretchen Battafarano	Varsity Assistant	\$3,512
<u>Cross Country</u>		
Lee Bigelow	7 <sup>th</sup> & 8 <sup>th</sup> Grade Coach	\$4,362
Elijah Frazier	Volunteer	

Softball

Mike McCort	Jr. High Head Coach	\$3,896
Brandon Pape	Assistant Jr High	\$3,554

Cheer

Olyvia Adkins	Cheer Sponsor	\$3,305 (paid ½ in Fall)
Omyrah Davis	Cheer Sponsor Jr. High	\$1,324 (paid ½ in Fall)

Motion \_\_\_\_\_ Second \_\_\_\_\_

C. Board Policy

The superintendent recommends approval of the following: (*Uploaded on OneDrive*)

1. First read, pursuant to Washington School District Policy No. 001, of the following policies:

Policy #428 – Jury Duty  
 Policy #562 – Service Animals  
 Policy #584 – Student Recruitment  
 Policy #707 – Purchases Subject to Bid  
 Policy #719 – Gifts

2. Second reading and adoption, pursuant to Washington School District Policy No. 001, of the following policy:

Policy #801 – Transportation of Students

Motion \_\_\_\_\_ Second \_\_\_\_\_

D. Contracts, Agreements and Grants

The superintendent recommends approval of the following:

1. Lease Agreement with Blueprints/Head Start to occupy one (1) classroom at Washington Park Elementary School at no cost, effective July 1, 2025 through June 30, 2026.
2. Lease Agreement with Blueprints/Head Start to occupy one (1) classroom at Washington Park Elementary School at a cost of \$9,000, effective July 1, 2025 through June 30, 2026. Blueprints will also pay the District \$4,800 for janitorial services for the cleaning of the classroom during the term of the lease.
3. Meal Service Agreement with Blueprints to provide a free breakfast and lunch for each child enrolled in Head Start during the 2025-2026 school year, at no extra cost to Blueprints and/or the parent/guardian. The district will claim reimbursement for the enrolled Head Start children through the National School Lunch Program. Adult meals will be billed to Blueprints on a monthly basis by the 5<sup>th</sup> of each month.
4. Meal Service Agreement with Blueprints to provide a free breakfast and lunch for each of their Pre-K Children for the 2025-2026 school year, at no extra cost to Blueprints and/or the parent/guardian. The district will claim reimbursement for the enrolled Pre-K children through the National School Lunch Program. Adult meals will be billed to Blueprints on a monthly basis by the 5<sup>th</sup> of each month.

- 5. Memorandum of Understanding between Washington School District and Washington City Police Department. *(This MOU has to be renewed every two years to meet Safe School requirements.) – Uploaded on OneDrive*
- 6. Memorandum of Understanding between Washington School District and AMI, Inc. to provide school-based peer support services to junior high school students. *(Uploaded on OneDrive)*
- 7. One-year agreement with Thomason Reuters CLEAR ID for a residency verification system, at a cost of \$16,078.50.
- 8. Three-year services contract with CCL Technologies for the outsourcing of technology staff, effective July 1, 2025 through June 30, 2028, at the following costs:
 

2025-2026 school year	\$12,400 a month (\$148,800 total)
2026-2027 school year	\$12,790 a month (\$153,480 total)
2027-2028 school year	\$13,180 a month (\$158,160 total)

Motion \_\_\_\_\_ Second \_\_\_\_\_

E. Business and Finance

The superintendent recommends approval of the following:

- 1. Western Area Career & Technology Center’s 2025-2026 proposed budget totaling \$6,251,751 which represents an increase over last year’s budget in the amount of \$6,281. Washington School District’s contribution will decrease from \$320,507.35 to 304,988.54, which represents a decrease of \$15,518.81. This figure is based on an estimated Average Daily Membership of 57.62. *(Uploaded on OneDrive)*
- 2. Accept the quotation to purchase catastrophic Athletic/Student Accident Insurance through Campbell Insurance Co., underwritten by United States Fire Insurance Company, at a premium of 6,870. *(No increase from last year.)* Further, that student accident insurance be made available on a voluntary, self-pay basis, at no cost to the district. *(For the last twenty-seven years, the district has offered student accident insurance on a voluntary, self-pay basis. In addition to this coverage, a board-sponsored program is also available to cover all interscholastic sports, band members, cheerleaders, majorettes, student coaches, student managers, student trainers and intramural sports. Money has been placed in the 2025-2026 budget to provide this coverage.)*
- 3. Accept the quotation to purchase Volunteer Accident Insurance through Campbell Insurance Co., underwritten by United States Fire Insurance Company at a premium of \$450.00. *(No increase from last year.)*
- 4. Offer accident Coverage that parents can purchase for their child(ren) through United States Fire Insurance Company. Coverage is available either for school-time hours only or on a 24-hour basis. Coverage for extended dental is also available. Medical benefits coverage is provided up to a limit of \$250,000; Primary excess of \$100 and most benefits are payable on a usual and customary basis. The cost is as follows:
 

School Time Only Coverage	\$ 28.00 per year	<i>(last year’s cost was \$ 28.00)</i>
24-Hour Coverage	\$124.00 per year	<i>(last year’s cost was \$124.00)</i>

- 5. Meal prices for Adult breakfast and lunch for the 2025-2026 school year:  
 Adult Breakfast - \$2.95 (last year’s price was \$2.85) – increase of .10 cents  
 Adult Lunch - \$4.85 (last year’s price was \$4.75) – increase of .10 cents  
*All students receive FREE breakfast, lunch and dinner.*
- 6. Accept the quotation for the Worker’s Compensation Policy with Encova, from Proudfit & Risk Management, at an annual premium of \$62,589 for the period of July 1, 2025 to June 30, 2026. *(The cost for 2024-2025 was \$65,539.)- Uploaded on OneDrive*
- 7. Accept the quotation for the Commercial Package Policy, which includes property, general liability, inland marine, crime, auto, umbrella, and cyber insurance with Utica National Insurance from Proudfit & Risk Management, at a cost of \$160,130, with a two year guarantee on the property rate, effective July 1, 2025 through June 30, 2026. *(The cost for 2024-2025 was \$147,448.) – Uploaded on OneDrive)*
- 8. Authorize the Business Manager to make all necessary year-end budget transfers in order to close out the 2024-2025 fiscal year. *(Once such transfers are made, appropriate details will be provided to the Board for final ratification. This request is made to avoid budgetary line items and categorical over expenditure as a result of year-end adjustments and final audit. School districts have been advised to request such blanket authorization for budgetary transfers by the director of school audits.)*
- 9. Proposal from GAZCO Mechanical Services to replace the HVAC auditorium ventilation fan at the elementary school, at a cost of \$43,300. CoStars Vendor #008-E24-1300
- 10. Proposal from MRS Mechanical Room Solutions to replace the condensing boiler at the elementary school, at a cost of \$83,130. CoStars Vendor #564340
- 11. Proposal from MRS Mechanical Room Solutions to supply and install a hot water electronic mixing valve at the elementary school, at a cost of \$34,200. CoStars Vendor #564340
- 12. Proposal from MRS Mechanical Room Solutions to supply and install a hot water mixing valve and expansion tank at the elementary school, at a cost of \$46,800. CoStars Vendor #564340
- 13. Proposal from GAZCO Mechanical Services to supply and install a boiler circulation pump at the high school, at a cost of \$12,395. CoStars Vendor #008-E24-1300
- 14. Proposal from MRS Mechanical Room Solutions to supply and install a hot water tank and mixing valve at the high school, at a cost of \$137,650. CoStars Vendor #564340
- 15. Proposal from Building Control Systems to supply and install a new energy management system at the elementary school, at a cost of \$134,885. CoStars Vendor #028-E24-053

Motion \_\_\_\_\_ Second \_\_\_\_\_

**F. Final Budget for the 2025-2026 School Year**

The superintendent recommends approval of the following:

- 1. Adoption of the following resolution, which sets forth the general fund operating budget for the school year 2025-2026 consisting of total revenues of \$35,149,157 and expenditures of \$35,149,157.

RESOLVED, that the Board of School Directors of the Washington School District, Washington County, Washington, Pennsylvania, hereby authorizes the expenditures of \$35,149,157 for the school year 2025-2026 and levies a tax of 15.0800 mills per dollar, (\$15.08 per thousand dollars), which is a decrease of .2896 mills from last year; and the Earned Income Tax Resolution as adopted on June 25, 1990 and amended June 26, 1995 and April 28, 2003; a Per Capita Tax Resolution adopted June 25, 1990 and amended April 28, 2003; an Emergency and Municipal Services Tax (Formerly Occupational Privilege Tax) adopted July 24, 1972 and amended December 18, 1972 and December 16, 1974, June 30, 2003 and June 6, 2005; a Realty Transfer Tax adopted July 24, 1972; a Mercantile License Tax adopted July 24, 1972; and a Business Privilege Tax adopted June 21, 1976; and further, that the penalty for late payment of any taxes after November 1, 2025 be set at 10 percent.  
*(Uploaded on OneDrive)*

Motion \_\_\_\_\_ Second \_\_\_\_\_

**H. Homestead and Farmstead Resolution**

The superintendent recommends approval of the following:

1. The Resolution concerning the Homestead and Farmstead exclusion for the school year 2025-2026, as presented, and to authorize the President of the Board of School Directors and Secretary to execute the same. *(Uploaded on OneDrive)*

Motion \_\_\_\_\_ Second \_\_\_\_\_

**XIII. Ratification and Payment of Bills – Treasurer**

Motion to approve ratification and payment of bills as presented. *(Uploaded on OneDrive)*

Motion \_\_\_\_\_ Second \_\_\_\_\_

**XIV. Unfinished Business**

-Copy Machine at High School

**XV. New Business**

-Our Cyber School Program  
 -Selection of Valedictorian and Salutatorian

**XVI. Superintendent’s Report**

**XVII. Solicitor’s Report**

**XVIII. Special Representative Reports**

- A. Western Area Career & Technology Center – Mrs. Tara Sparks-Gatling
- B. PSBA Representative – Mrs. Kilgore
- C. Parking Authority – Mr. Mancini and Mr. Bird
- D. Citywide Development Corporation (CDC) – Mr. Mancini
- E. Updates from Activities, Education and Policy Committee Representatives

**XIX. Information**

- A. **July Board Meeting** – Monday, July 21, 2025 at 6:30 pm in the high school media center
- B. **Job Conference Reports for High School Exterior Improvement Project**-*Uploaded on OneDrive*

**XX. Adjournment**

**XXI. Executive Session** – The Board will meet in executive session to discuss “Personnel” items. No action will be taken. The annual Safety Report was presented to the Board, as required by law.